

A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES CONTRACT

Department of Highways Professional Services Procurement Bulletin 2020-07 Statewide Aerial and Photogrammetric Services

This document constitutes a Request for Proposals for a Professional Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

Three (3) consultants will be selected to provide statewide aerial and photogrammetric services on an as-needed basis for two (2) years.

II. PROJECT INFORMATION

Project Manager - Perry Semones, P.E.

User Division - Highway Design

Approximate Fee - \$1,000,000 per contract (Upset Limit)

Work will be assigned via Letter Agreement, not to exceed \$200,000 per Letter Agreement

Project Funding - State and Federal Funds

Contract Term - Two Years

III. PURPOSE AND NEED

To provide Statewide Aerial and Photogrammetric Services.

IV. DBE REQUIREMENT

None

V. METHOD OF SURVEY

Consultant will be directed to use appropriate survey methods that conform to the required standards on a project-by-project basis.

VI. SCOPE OF WORK

Statewide contracts will be negotiated to perform aerial and photogrammetric services for projects on state and federally funded Cabinet Highway projects as well as full flight coverage for specified counties on an as needed basis. Mapping data will be required in digital format, with ASCII Files containing digitized breaklines and random point data to be used for digital terrain modeling. Survey reports shall be submitted in digital format and shall be in PDF Format. One (1) copy of

all files and data shall be submitted to KYTC Central Office and two (2) copies of all files and data shall be sent to the appropriate District Office.

Projects will be assigned by Letter Agreement not to exceed \$200,000 per Letter Agreement. Photographs supplied by the consultant should be in digital orthorectified format. All mapping shall be submitted in Microstation DGN format using the most current version of the KYTC CADD Standards. All DGN files shall be submitted in US Survey Feet Format. All terrain models shall be submitted in InRoads DTM format. Data not conforming to these instructions shall be rejected.

VII. SPECIAL INSTRUCTIONS

The Department may retain any of the advertised services to be performed by in-house state forces.

Three (3) consultants will be selected to provide these services for a period of two (2) years with no new work assigned after two years from the Notice to Proceed, although the contract may be extended for time to complete work already assigned. Contracts will have an upset limit of \$1,000,000. Once the upset limit is reached or the two year term has expired, services may be re-advertised and no additional Letter Agreements will be executed under the contract. Contracts will not be modified to increase the upset limit or extended for time to assign new work. No Letter Agreement shall exceed \$200,000 without written approval from the State Highway Engineer.

The Selection Committee will randomly draw from the pool of selected Consultants and list in consecutive order to determine the initial order for which projects will be assigned. Projects will generally be assigned on a rotational basis. The Department reserves the right to select one of the firms outside of the assignment order for a particular project if it is to the benefit of the Department. That firm, if selected out of order, will be skipped in the rotation when their turn comes and the regular order will be followed thereafter. The Division of Highway Design reserves the right to group multiple projects together as one offering if it is advantageous to the Department. The Department may also add additional work to an existing Letter Agreement, if needed. A firm will not be offered an additional project until the remaining firms on the list have been offered a project. If a firm declines to accept a project, that firm will not be eligible to accept another project until the remaining firms on the list have been offered a project. If a firm declines a project or does not respond to an invitation to perform services for a project within five (5) business days, documentation shall be provided in the project files and the next firm on the rotating list shall be offered the project.

Instructions for Response to Announcement can be found at:

<https://transportation.ky.gov/ProfessionalServices/Pages/Respond-to-an-Announcement.aspx>

VIII. PREQUALIFICATION REQUIREMENTS

To respond to this project, the Consultant must be prequalified in the following areas by the response due date of this advertisement.

ROADWAY DESIGN

- Photogrammetry and Related Services
- Surveying

IX. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

- Advertisement Posted: January 14, 2020
- Response Date: February 5, 2020 by 4:30 PM ET (Frankfort Time)
- First Selection Meeting: February 10, 2020
- Final Selection: February 26, 2020
- Pre-Design Conference: March 4, 2020
- Notice to Proceed: April 3, 2020

X. PROJECT SCHEDULE

Individual project schedules will be defined by Letter Agreement on a project-by-project basis.

XI. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with Aerial & Photogrammetric Services and other Highway projects for KYTC and/or federal, local or other state governmental agencies. (20 Points)
2. Capacity to comply with project schedule (15 points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 Points)
5. Knowledge of the locality and familiarity of the general geographic area. (2 Points)

XII. SELECTION COMMITTEE MEMBERS

1. Perry Semones, P.E., User Division
2. Patrick Perry, P.E., User Division
3. Dane Blackburn, P.E., Secretary's Pool
4. Tom Hall, P.E., Secretary's Pool
5. Kellie Baker, Governor's Pool